

**Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)**

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2017

“Charity Commission Copy”
Registered Charity Number: 1164121

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Contents of the Financial Statements
for the Year Ended 31 March 2017

	Page
Report of the Trustees	1 - 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 - 12

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Report of the Trustees
for the Year Ended 31 March 2017

The Trustees present their report together with financial statements for the year ended 31 March 2017.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1164121

Principal address

P.O. Box 106
Darlington
Co. Durham
DL3 7YS

Trustees

Mrs Elaine Wolstenholme
Mrs Karley Wray
Mrs Helen Pepper BA (Hons) PG Dip Cert Ed MC SFS
Professor Nicole Westmarland
Mrs Diane Leer MA
Ms Andrea Darling

Independent examiner

D J Robertson FCA
Anderson Barrowcliff LLP
Chartered Accountants
3 Kingfisher Court
Bowesfield Park
Stockton on Tees
TS18 3EX

Charity Consultants

The Kubernesis Partnership LLP
36 Acomb Wood Drive
York
YO24 2XN

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of Rape and Sexual Abuse Counselling Centre (Darlington and County Durham) (RSACC) are:

- 1 To relieve the distress of individuals in County Durham and the surrounding area who have suffered any form of sexual violence, sexual abuse, domestic abuse or harassment – in particular, but not exclusively by the following means:
 - a) the provision of a confidential face to face and telephone counselling service;
 - b) the provision of a centre specifically for women and girls needing further support;
 - c) by referring with permission those clients needing help of a more specialist nature.
- 2 To educate the public and undertake research into the subject of sexual abuse and to disseminate the useful results thereof.
- 3 Nothing in this constitution shall authorise an application of the property of the CIO for purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 or section 2 of the Charities Act (Northern Ireland) 2008.

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Report of the Trustees
for the Year Ended 31 March 2017

ACHIEVEMENTS AND PERFORMANCE

RSACC were successful in securing a 3 year grant from the Henry Smith Foundation to fund the post of the Volunteer Coordinator, a 3 year grant from Lloyds Bank Foundation for the post of the Data Performance Management System Administrator and part of the CEO post, a 3 year grant from Pilgrim Trust to fund the post of a Young Person's Counsellor, a 2 year grant from the Shears Foundation to fund the post of a Counsellor and a one year grant from County Durham Community Foundation for clinical supervision and training.

This year RSACC have signed a service level agreement to deliver counselling within Durham University. RSACC have continued to develop the SELFIE programme (a preventative programme for young people focusing on consent and healthy relationships) which is being delivered in schools and community based settings. RSACC are also delivering regular external workshops on sexual violence to front-line practitioners.

FINANCIAL REVIEW

Reserves Policy

The trustees have set a reserves policy which requires:

- Reserves to be maintained at a level which ensures 6 months organisation core activity could continue during a period of unforeseen difficulty.
- RSACC will provide goodwill in respect of 8 weeks gross redundancy pay for staff in existing roles (funding permitting) in circumstances where the statutory requirement is less; otherwise the statutory requirement applies.
- A proportion of reserves be maintained in a readily realisable form.

The charity made a surplus of £22,709 during the year. The restricted funds stood at £42,754 and the unrestricted funds were £203,474.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Rape and Sexual Abuse Counseling Centre (Darlington and County Durham) CIO was incorporated on 26 October 2015 (registered charity number 1164121) and the assets and liabilities of the unincorporated charity which totalled £223,519 were transferred to the CIO on 31 March 2016. Therefore these are the first accounts to be issued for the CIO.

Governing document

The Charitable Incorporated Organisation's governing document is its constitution which was registered on the 26 October 2015 and adopted on 1 April 2016.

Appointment, induction and training of trustees

Overall management for the charity is the responsibility of the trustees. Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The members of the CIO at any point in time shall be the same persons as its charity trustees at that time. The only persons eligible to be members of the CIO are its charity trustees. Membership of the CIO cannot be transferred to anyone else.

TRUSTEE STATEMENT

In setting our objectives and planning our activities, the trustees have given careful consideration to the Charity Commission guidance on public benefit.

Approved by order of the board of trustees on 23.1.17..... and signed on its behalf by:



Mrs D Leer MA
Trustee

Independent Examiner's Report to the Trustees of
Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

I report on the accounts for the year ended 31 March 2017 set out on pages four to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the ICAEW.

It is my responsibility to:-

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

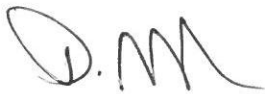
Independent examiner's statement

In connection with my examination, no matter has come to my attention:-

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.



D J Robertson FCA
Anderson Barrowcliff LLP
Chartered Accountants
3 Kingfisher Court
Bowesfield Park
Stockton on Tees
TS18 3EX

Date: 30 August 2017

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Statement of Financial Activities
for the Year Ended 31 March 2017

	Notes	Restricted Funds £	Unrestricted Funds £	2017 Total £
INCOME FROM:				
Donations and legacies	2	290,321	6,157	296,478
Charitable activities	3	36,032	10,400	46,432
Investment income – bank interest		-	702	702
Total income		<u>326,353</u>	<u>17,259</u>	<u>343,612</u>
EXPENDITURE ON:				
Charitable activities	4	312,682	8,221	320,903
NET MOVEMENT IN FUNDS / NET INCOME FOR YEAR				
		13,671	9,038	22,709
RECONCILIATION OF FUNDS				
Total funds brought forward		<u>29,083</u>	<u>194,436</u>	<u>223,519</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>42,754</u></u>	<u><u>203,474</u></u>	<u><u>246,228</u></u>

**Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)**

**Balance Sheet
At 31 March 2017**

	Notes	£	2017	£	2016	£
FIXED ASSETS						
Tangible assets	8			903		1,909
CURRENT ASSETS						
Debtors	9	7,472			3,572	
Cash at bank		<u>241,608</u>			<u>223,173</u>	
			<u>249,080</u>		<u>226,745</u>	
CREDITORS						
Amounts falling due within one year	10	<u>(3,755)</u>			<u>(5,135)</u>	
NET CURRENT ASSETS				<u>245,325</u>		<u>221,610</u>
TOTAL ASSETS LESS CURRENT LIABILITIES				<u>246,228</u>		<u>223,519</u>
FUNDS						
Restricted funds	11			42,754		29,083
Unrestricted funds	11			<u>203,474</u>		<u>194,436</u>
TOTAL FUNDS				<u>246,228</u>		<u>223,519</u>

The financial statements were approved by the Board of Trustees on ...23.12.17.... and were signed on its behalf by:



Mrs D Leer MA
Trustee

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Notes to the Financial Statements
for the Year Ended 31 March 2017

1 ACCOUNTING POLICIES

(a) General information and basis of preparation

Rape and Sexual Abuse Counselling Centre is a charitable incorporated organisation. The principal address is given in the Charity information on page 1 of these financial statements.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice Standard applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the Charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(c) Income

Items of income are recognised and included in the accounts when all the following criteria are met:

- The charity have entitlement to the funds.
- Any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity.
- There is sufficient certainty that receipt of the income is considered probable; and
- The amount can be measured reliably.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. There is no netting off within the accounts.

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Notes to the Financial Statements
for the Year Ended 31 March 2017

1 ACCOUNTING POLICIES – continued

(d) Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. It includes attributable VAT which cannot be recovered.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office and governance costs.

Governance costs include those incurred in the governance of the Charity which are associated with the constitutional and statutory requirements.

(e) Tangible fixed assets

Tangible fixed assets are stated at cost, less specific grants and depreciation. Assets costing less than £250 are not capitalised.

Depreciation is provided at the following rates calculated to write off the cost of fixed assets over their expected useful life:-

Office Equipment	- Equipment	- 33% on cost per annum
	- Fixtures and Fittings	- 25% on cost per annum

(f) Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

(g) Cash at bank

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

(i) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(j) Taxation

The charity is exempt from tax on income and gains galling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(k) Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Notes to the Financial Statements
for the Year Ended 31 March 2017

2	DONATIONS AND LEGACIES			
			2017	
			£	
	<u>Grants</u>			
	Big Lottery		76,705	
	Durham PCC ISVA Grant		34,400	
	County Durham Community Foundation		10,000	
	Lloyds Bank Foundation		24,681	
	Pilgrim Trust		16,235	
	Comic Relief		10,000	
	Henry Smith Foundation		34,300	
	Rape Support Fund – Ministry of Justice Victim & Witness Fund		84,000	
			<hr/>	
			290,321	
	<u>Donations</u>			
	Just Giving		245	
	Penelope Martin Trust		5,000	
	Sundry donations		912	
			<hr/>	
			6,157	
			<hr/>	
			296,478	
			<hr/> <hr/>	
3	CHARITABLE ACTIVITIES		2017	
			£	
	Durham Police (SARC)		17,232	
	Durham Police Training		7,800	
	Newcastle City Council Training		600	
	Rape Crisis Fund		2,000	
	Durham University		18,800	
			<hr/>	
			46,432	
			<hr/> <hr/>	
4	CHARITABLE ACTIVITIES COSTS			
		Direct costs (See note 5)	Support costs (See note 5)	Totals
		£	£	£
		277,402	43,501	320,903
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Notes to the Financial Statements
for the Year Ended 31 March 2017

5 DIRECT & SUPPORT COSTS

	2017 £
Direct	
Wages	208,429
Social Security	13,991
Pensions	13,085
Memberships	230
Supervision	9,738
Training	12,424
Subsistence	4,808
Outreach	10,150
Recovery Tool Kit	3,621
Administrative assistance	926
	<hr/>
	277,402
	<hr/> <hr/>
Support	
Rates and water	8,000
Insurance	2,752
Telephone	2,280
Postage & stationery	2,281
Advertising	1,735
Sundries	8,279
IT Costs	4,838
Repairs & renewals	1,288
Depreciation	1,006
Governance Costs	
Accountancy	4,391
Legal & professional fees	6,651
	<hr/>
	43,501
	<hr/> <hr/>

6 TRUSTEES' REMUNERATION AND BENEFITS

During the year one trustee, Mrs E Wolstenholme was paid £180 for supervision work. No other trustees' expenses or remuneration were paid in the year ended 31 March 2017.

7 STAFF COSTS

	2017 £
Wages and salaries	208,429
Social security costs	13,991
Other pension costs	13,085
	<hr/>
	235,505
	<hr/> <hr/>

The average monthly number of employees during the year was 12.

No employees received emoluments in excess of £60,000.

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Notes to the Financial Statement
for the Year Ended 31 March 2017

8 TANGIBLE FIXED ASSETS

	Fixtures & Fittings	Computer Equipment	Totals
	£	£	£
COST			
Transferred from unincorporated organisation	1,027	11,119	12,146
	<hr/>	<hr/>	<hr/>
At 31 March 2017	1,027	11,119	12,146
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
DEPRECIATION			
Transferred from unincorporated organisation	657	9,579	10,236
Charge for year	170	837	1,007
	<hr/>	<hr/>	<hr/>
At 31 March 2017	827	10,416	11,243
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
NET BOOK VALUE			
At 31 March 2017	200	703	903
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2016	370	1,539	1,909
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

9 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Trade debtors	2,872	-
Prepayments	4,600	3,572
	<hr/>	<hr/>
	7,472	3,572
	<hr/> <hr/>	<hr/> <hr/>

10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Trade creditors	693	2,185
Other creditors	1,196	1,114
Accruals and deferred income	1,866	1,836
	<hr/>	<hr/>
	3,755	5,135
	<hr/> <hr/>	<hr/> <hr/>

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Notes to the Financial Statements
for the Year Ended 31 March 2017

11 MOVEMENT IN FUNDS

	Transferred from unincorporated organisation £	Incoming Resources £	Outgoing Resources £	Balance C/fwd £
Unrestricted funds				
General fund	194,436	17,259	(8,221)	213,474
Restricted funds				
Durham Police (SARC) - Counsellor Grant	-	17,232	(17,232)	-
Durham PCC ISVA Grant	-	34,400	(10,659)	23,741
Big Lottery	-	76,705	(67,748)	8,957
Lloyds Bank Foundation	-	24,681	(24,681)	-
Ministry of Justice – Rape Support Fund	-	84,000	(84,000)	-
Shears	21,083	-	(21,083)	-
Norfolk PCC	8,000	-	(8,000)	-
Henry Smith Foundation	-	34,300	(34,300)	-
Durham University	-	18,800	(18,744)	56
County Durham Community - Foundation	-	10,000	(10,000)	-
Pilgrim Trust	-	16,235	(16,235)	-
Comic Relief	-	10,000	-	10,000
	<u>29,083</u>	<u>326,353</u>	<u>(312,682)</u>	<u>42,754</u>

The money received from Durham Police for SARC (Sexual Abuse Referral Centre) was funding for the delivery of a counselling service.

The money received from Durham PCC was to fund the ISVA Research and Training.

The Big Lottery Funding was received to fund the salary of a Development Worker and Counsellor for outreach work, and to develop a preventative programme around consent, to work with young people. An additional £7,457 was received in the year to fund refurbishments.

The money received from the Lloyds Bank Foundation is to fund a Data Performance Management System Administrator and part of the Chief Executive Officer salary.

The money from the Ministry of Justice – Rape Support fund is to provide direct and front line support to female victims of rape and sexual violence.

The money received from Shears was to fund the salary of a Counsellor.

The money received from Norfolk PCC Ministry of Justice was to fund the salary of a Counsellor.

The money received from The Henry Smith Foundation was to fund the salary of the volunteer co-ordinator.

The money received from Durham University is to deliver counselling within the University.

The money received from County Durham Community Foundation is to fund clinical supervision and training.

The money received from the Pilgrim Trust is to fund to the post of a young person's Counsellor.

The money received from Comic Relief was for the "Sustain Sexual Violence Service for Women and Girls in County Durham" project.

Rape and Sexual Abuse Counselling Centre
(Darlington and County Durham)

Notes to the Financial Statement
for the Year Ended 31 March 2017

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Tangible Fixed Assets	903	-	903
Current Assets	206,326	42,754	249,080
Current Liabilities	(3,755)	-	(3,755)
	<u>203,474</u>	<u>42,754</u>	<u>246,228</u>

13 RELATED PARTY TRANSACTIONS

During the year one trustee, Mrs E Wolstenholme was paid fees of £180 for supervision work. There were no other related party transactions in the year.

14 PENSION COSTS

The charity operates a defined contribution benefits scheme for the benefit of the employees. The cost in the year was £13,085. At the year end there were unpaid contributions of £1,190.